

RECORD OF PROCEEDINGS

MINUTES OF THE GRANDVIEW HEIGHTS CITY BOARD OF EDUCATION

Regular Meeting June 18, 2013

The Grandview Heights City School Board met in regular session pursuant to the rules section 3313.15 of the Ohio Revised Code at the Brotherhood of Rooks Media Center in the Grandview Heights High School with Mr. Douglass in the Chair. Addendum items to these minutes are contained herein and are a part of these minutes. The agenda prepared for this meeting immediately follows these minutes. The Board of Education endeavors to prepare audio tape recordings of its regular meetings. The tape recording of this meeting is on file at the Office of the Board of Education.

Call to Order (I): President Douglass called the meeting to order at 7:00 p.m.

Roll Call (II): The following persons were present:

Members Present:

Grant Douglass, President
Debbie Brannan, Member
John Kessler, Member (3)

Members Absent:

Katie Clifford, Member
Adam Miller (2)

Others Present:

Edward O'Reilly, Superintendent of Schools
Colleen Adkinson, Child Care Director
Bob Baeslack, Middle School Principal
Brett Bradley, Director of District Services and Facilities
Katie Maxfield, Director of Curriculum
Brad Pettit, Director of Technology Operations
Jane Adkins, Employee
Ken Carter, Visitor
Dot Keil, Parent
Alan Froman, Grandview ThisWeek
Tammy Rizzo, Treasurer

Pledge of Allegiance and Silent Meditation (III): President Douglass led the Pledge of Allegiance and silent meditation.

Recognition of Academic Achievement and Outstanding Contributions (IV-A): There was one item of recognition for academic achievement and outstanding contributions at this time.

1. Tri-Village Bobcat Award, Joe Cusato: Mr. O'Reilly presented the award to Joe Cusato for his contributions to the Ox Roast and his dedication and support of numerous fundraisers throughout the District.

Recognition of Guests and Hearing of the Public (IV-B): President Douglass asked if anyone wished to address the Board at this time. There was no one.

Minutes (V): President Douglass asked if there were any corrections, additions, or deletions to the minutes of the previous meetings. There were none.

MOTION 13-063: Mrs. Brannan moved to approve the minutes of the May 21, 2013, regular meeting, June 4, 2013, special meeting, and June 7, 2013, special meeting as presented by the treasurer.

Mr. Kessler seconded the motion.

On roll call, the members voted as follows: Douglass, yes; Kessler, yes; Brannan, yes.

3 yes.

The president declared the motion carried.

Treasurer's Report (VI-A): Mrs. Rizzo reviewed the following financial information at this time.

MOTION 13-064: Mr. Kessler moved to accept the financial reports and payment of bills for May.

1. May financial reports as they are contained as addendum items to these minutes.
2. Payment of May bills. (Motion 13-004 authorized the payment of all bills as they are due).

Mrs. Brannan seconded the motion.

On roll call, the members voted as follows: Douglass, yes; Brannan, yes; Kessler, yes.

3 yes.

The president declared the motion carried.

Board Reports (VI-B):

OSBA Legislative Liaison: No report was presented at this time.

Student Achievement Liaison: No report was presented at this time.

Business Advisory Council: No report was presented at this time.

Facilities Committee: No report was presented at this time.

Family and Civic Engagement: No report was presented at this time.

Community Recycle Committee: Mr. Kessler thanked Tammy Rizzo and Jerry Bower for attending the mandatory EPA orientation. The EPA orientation is designed for grantees to get a better understanding of how to process the grant properly and remain in compliance with grant requirements. Mr. Kessler and Mr. Bower met with Mr. Bradley and Mr. O'Reilly to discuss marketing ideas and to develop a plan for purchasing new recycling containers.

Economic Development Committee: No report was presented at this time.

Building and Department Reports (VI-C): See agenda addendum item.

Superintendent's Report (VI-D): The superintendent reported on the following.

1. Preliminary Report Card Results: Mr. O'Reilly reviewed our preliminary scores on the Ohio Achievement Assessments and Ohio Graduation Tests. He highlighted areas where scores went up or down by three percentage points or more. Mr. O'Reilly fielded questions from members of the Board.

Recommendation from the Board of Education (VII): There was one item to be considered at this time.

MOTION 13-065: Mrs. Brannan moved to approve the following item.

1. Contract of the Treasurer: Approve a three year contract beginning August 1, 2013 with an annual salary of \$108,000.

Mr. Kessler seconded the motion.

On roll call, the members voted as follows: Douglass, yes; Kessler, yes; Brannan, yes.

3 yes.

The president declared the motion carried.

Recommendations from the Superintendent for action by the Board of Education (VIII):

Curriculum and Instruction (VIII-A): There were four items of curriculum and instruction to be considered at this time.

MOTION 13-066: Mrs. Brannan moved to approve the following items of curriculum and instruction.

1. Field Trip: Approve a field trip for the high school football team to Camp Bobcat in Yellow Bud, Ohio for the 2013-2014 school year:
 - a. July 21 through July 23, 2013
 - b. Travel by bus, cost to the district is \$200
 - c. 40 students
 - d. 5 coach chaperones will accompany the team
2. Adoption of R. L. Stevenson Elementary School Student Handbook: Adopt the R. L. Stevenson Elementary School Handbook for the 2013-2014 school year as contained as an addendum item to these minutes.
3. Adoption of Edison Intermediate/Middle School Student Handbook: Adopt the Edison Intermediate/Middle School Handbook for the 2013-2014 school year as contained as an addendum item to these minutes.
4. Adoption of Grandview Heights High School Student Handbook: Adopt the Grandview Heights High School Handbook for the 2013-2014 school year as contained as an addendum item to these minutes.

Mr. Kessler seconded the motion.

On roll call, the members voted as follows: Douglass, yes; Kessler, yes; Brannan, yes.

3 yes.

The president declared the motion carried.

Board Policy and Procedure (VIII-B): There were two items of board policy and procedure to be considered at this time.

MOTION 13-067: Mr. Kessler moved to approve the following items of board policy and procedure.

1. Evaluation of Professional Staff (Teachers) Policy: Approve the Teacher Evaluation Policy for staff as contained as an addendum item to these minutes.
2. Resolution to Appoint the Board Designee as Public Records Official: Be it resolved that, Hayley Head, Executive Assistant to the Superintendent; be appointed the Board of Education designee as the public records official for the 2013 year.

Mrs. Brannan seconded the motion.

On roll call, the members voted as follows: Brannan, yes; Kessler, yes; Douglass, yes.

3 yes.

The president declared the motion carried.

Business and Finance (VIII-C): There were eight items of business and finance to be discussed at this time.

MOTION 13-068: Mrs. Brannan moved to approve the following items of business and finance.

1. Adjust 2012-2013 Fiscal Year Appropriations: Authorize the Treasurer to adjust the 2012-2013 fiscal year appropriations to prevent deficit balances in any accounts as of June 30, 2013. All modifications must remain within the approved "Amended Official Certificate of Estimated Resources" from the Franklin County Auditor. A list of modifications will be presented to the board at the regular meeting in July.
2. Transfer to Food Service Fund: Authorize the treasurer transfer up to \$50,000.00 from the General Fund to the Food Service Fund in June 2013.
3. Liability Insurance: Approve the continued purchase of liability insurance (\$2,000,000/\$4,000,000 with a \$2,500 deductible) from Ohio School Plan through the Hylant Administrative Services (OSBA Program) as an annual premium of \$6,808.00 effective July 1, 2013 through July 1, 2014.
4. Workers Compensation and Unemployment Services: Approve the school district's participation in the OSBA and OASBO "Ohio School Comp" program for workers' compensation and unemployment services for the 2014 calendar year through CompManagement Inc. as contained as an addendum item to these minutes.
5. Healthcare Pricing Transparency Service: Approve a program services agreement between the Grandview Heights Board of Education and Compass Professional Health Services as contained as an addendum item to these minutes.
6. OSBA Services Agreement: Approve a contract with OSBA for the policy update services for the 2013-2014 school year. The annual cost for this service is \$650.00.
7. Grandview Heights Public Library Budget: Approve the 2014 Tax Budget as contained as an addendum item to these minutes.
8. Educational Service Center of Central Ohio Shared Services: Employ the substitute teachers hired by the Educational Service Center of Central Ohio Shared Services Center-Council of Governments for the 2013-2014 school year according to Grandview Heights City School District Board approved policy and salary schedules.

Mr. Kessler seconded the motion.

On roll call, the members voted as follows: Brannan, yes; Kessler, yes; Douglass, yes.

3 yes.

The president declared the motion carried.

Buildings and Grounds (VIII-D): There were no items of buildings and grounds to be discussed at this time.

Personnel (VIII-E): The superintendent recommended the approval of twelve items of personnel.

MOTION 13-069: Mrs. Brannan moved to postpone consideration of personnel item number six indefinitely.

Mr. Kessler seconded the motion.

On roll call, the members voted as follows: Brannan, yes; Douglass, yes; Kessler, yes.
 3 yes.
 The president declared the motion carried.

MOTION 13-070: Mrs. Brannan moved to approve the following items of personnel.

1. Termination: Terminate the employment of Mark McKnight, effective end of the day Friday, June 7, 2013.
2. Resignation: Accept the following resignation:
 - a. Laura Keves, Kids' Club Program Director, effective end of the day Friday, May 31, 2013.
3. Decline Contract: Approve the declination of a summer contract from the following employee:
 - a. Darryl Hill, Recreation Leader
4. Advancement on Teachers' Salary Schedule: The following teachers, having completed the required course work, be granted advancement on the salary schedule for the 2013-2014 school year:
 - a. Charity Kurz, eligible for Class VII, Step 4, \$56,968.00
 - b. Marc Alter, eligible for Class VII, Step 19, \$88,398.00
 - c. Elizabeth Page, eligible for Class VI, Step 13, \$76,612.00
 - d. Christopher Sauer, eligible for Class III, Step 6, \$55,003.00
 - e. Nicole Wainscott, eligible for Class IV, Step 3, \$49,110.00
5. Non-Certificated Staff Appointments for the 2013-2014 School Year: Approve the non-certificated staff appointments and appropriated pay steps for the 2013-2014 school year as follows:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Hrs/Day</u>	<u>Rate/Hr.</u>
Karl Beem	Cook	7	2.0	\$14.23
Maria Cantelmo	Cook	2	2.0	\$13.08
Nancy Fuller	Cook	17	6.0	\$16.84
Catherine Hart	Cook	4	6.0	\$13.53
Jaqueline Ross	Cook	17	3.0	\$16.84
Christine Wakefield	Cook	8	6.0	\$14.47
Terry Arbogast	Groundskeeper	11	8.0	\$21.22
Thomas Tyne	Groundskeeper	16	8.0	\$23.09
Craig Adkins	Custodian	7	8.0	\$17.30
Carlton Cecil	Custodian	9	8.0	\$17.90
Gary Essig	Custodian	4	8.0	\$16.45
Christopher Fanroy	Custodian	8	8.0	\$17.60
Jose Guerrero	Custodian	16	8.0	\$20.14
Gary McDannald	Custodian	6	8.0	\$17.02
Roger Reisinger, Jr.	Custodian	9	8.0	\$17.90
Carla Lane	Data/Stud. Serv.	13	7.5	\$25.94
Teresa Rill	EMIS Coord./Sec.	16	7.5	\$22.05
Lisa Zag	Library Asst.	20	7.0	\$21.08
Kirk Gronbach	Maintainer	9	8.0	\$24.25
Daniel Ogg	Maintainer	9	8.0	\$24.25
Cynthia Adkins	ParaProfessional	30	6.5	\$22.17
Linda Clossman	ParaProfessional	13	7.0	\$18.73
Sasha Buckingham	ParaProfessional	2	7.0	\$15.56

Linda Clark	ParaProfessional	4	7.0	\$16.09
Kathy Grinstead	ParaProfessional	18	6.5	\$20.38
Patricia Haney	ParaProfessional	11	6.5	\$18.11
Wanda Herl	ParaProfessional	24	4.0	\$21.08
Kuniko Hess	ParaProfessional	5	6.5	\$16.37
Frances Hochstedler	ParaProfessional	10	6.0	\$17.81
Beverly Kaufman	ParaProfessional	13	6.5	\$18.73
Rebecca Krouse	ParaProfessional	19	6.5	\$20.72
Deborah Liddle	ParaProfessional	16	4.0	\$19.70
Michelle McClure	ParaProfessional	6	4.0	\$16.65
Diane Mountz	ParaProfessional	20	7.0	\$21.08
Carrie O'Mara	ParaProfessional	21	5.75	\$21.08
Shelley Ausham	Secretary	10	7.5	\$19.92
Mary Lue Bauer	Secretary	12	7.5	\$20.61
Teresa Clayton	Secretary	10	7.5	\$19.92
Elizabeth Elder	Secretary	24	7.5	\$23.58
Judy Hauenstein	Secretary	30	7.5	\$24.81
Ila Walton	Secretary	30	7.5	\$24.81
Emanuel Maniatis	Technology Asst.	15	8.0	\$26.83
Sue Greenlee	Account Clerk	22	7.5	\$26.02

7. Ohio Graduation Test Summer Tutoring: Approve the following extended time contracts for the 2012-2013 school year. Teachers are requested to submit a work calendar for their extended time to the treasurer.

- a. Kevin McCarthy \$34.21/hour, not to exceed 20 hours
- b. Emily Meister \$29.74/hour, not to exceed 20 hours
- c. Megan Shea \$29.74/hour, not to exceed 20 hours

8. Extended Time Supplemental Duty Contract: Approve the following extended time contract for the 2012-2013 school year. Teachers are requested to submit a work calendar for their extended time to the treasurer.

- a. Bryan Stork, Guidance 9-12 5 days \$1,613.60

9. Extended Time Supplemental Duty Contract: Approve the following extended time contracts for the 2013-2014 school year. Teachers are requested to submit a work calendar for their extended time to the treasurer.

- a. Marc Alter, Technology District 15 days \$7,167.45
- b. Linda Bensen, Family & Cons Sci 3 days \$1,529.04
- c. Megan Brady, Technology 5-8 10 days \$3,291.70
- d. Stephanie Doran, Guidance K-3 3 days \$1,019.37
- e. Erin Engle, Library 3 days \$1,274.22
- f. Kristi Jump, Library 3 days \$1,114.92
- g. Abigail Keller, Psychologist 12 days \$4,332.36
- h. Charity Kurz, Guidance 4-8 3 days \$923.82
- i. Mary Mauro, Nurse 2 days \$679.58
- j. Elizabeth McClellan, Support Spec. 3 days \$1,210.50
- k. Jane O'Shaughnessy, College Couns. 3 days \$1,114.92
- l. Pam Patterson, Technology K-4 10 days \$4,990.60
- m. Eric Pickering, Psychologist 8 days \$3,482.80
- n. Tammy Segraves, Technology 9-12 10 days \$4,035.00

- o. Bryan Stork, Guidance 9-12 15 days \$5,096.85
 - p. Anthony Thivener, GWP 5 days \$2,548.40
10. 2013 Extended School Year Contracts: Approve the following contracts. The teacher will submit time sheets for the extended time including 12% planning time to the treasurer.
- a. Caitlin Craig \$29.74/hour, not to exceed 13.50 hours
 - b. Allison Etter \$29.74/hour, not to exceed 20 hours
 - c. Christine France \$34.21/hour, not to exceed 29.25 hours
 - d. Billy Thomas \$29.74/hour, not to exceed 34.50 hours
 - e. Kristi Urig \$34.21/hour, not to exceed 38.75 hours
11. Substitute Employees: Approve the following substitute classified employees for the 2013-2014 school year:
- a. Jimmie Bell Custodian
 - b. Jason Sager Custodian
 - c. Mouhamed Sarr Custodian
 - d. Hayden Wernet Custodian
 - e. JoAnn Frabott Food Service
 - f. Mary Olvera Food Service
 - g. Karen Feast ParaProfessional
 - h. Kathy Andres ParaProfessional/Secretary
 - i. Jason Weir ParaProfessional
 - j. Karen Feast Secretary
12. Kids' Club: Approve the following for the Kids' Club Summer 2013 Program:
- a. Anna Siriano, Team Leader, \$13.58 per hour/8 hours per day, effective June 12, 2013
 - b. Maria Kestner, from Team Leader to Program Leader, \$15.28 per hour/8 hours per day, effective June 3, 2013 (Summer only)
 - c. Allison DeOrio, from 7.5 hours daily to 8 hours daily
 - d. Joshua Muncy, from 7.5 hours daily to 8 hours daily

Mr. Kessler seconded the motion.

On roll call, the members voted as follows: Brannan, yes; Douglass, yes; Kessler, yes.

3 yes.

The president declared the motion carried.

Co/curricular Activities and Extracurricular Activities (VIII-F): There was one item of co/curricular activities and extracurricular activities to be considered at this time.

MOTION 13-071: Mrs. Brannan moved to approve the following item of co/curricular and extracurricular activities.

- 1. Volunteers: Approve the following as volunteers for the 2013-2014 school year except as noted:
 - a. Stephanie Bower, Kids' Club – Summer 2013
 - b. Elizabeth Brockbader, Kids' Club – Summer 2013
 - c. Hannah Childs, Band Camp
 - d. Chase Douglass, Andros Island – 2012-2013
 - e. Mitch Harville, Kids' Club – Summer 2013
 - f. Greta Kearns, Stevenson Elementary
 - g. Angela G. Mackie, Kids' Club – Summer 2013

- h. John D. Mackie, Kids' Club – Summer 2013
- i. Philip J. McIntosh, Band Camp
- j. Casey M. Mischnick, Stevenson Elementary
- k. Luke Russell, Kids' Club – Summer 2013
- l. Eric Schweinhagen, Kids' Club – Summer 2013
- m. Jennifer Voit, Kids' Club – Summer 2013
- n. Jason Warren, Kids' Club – Summer 2013

Mr. Kessler seconded the motion.

On roll call, the members voted as follows: Kessler, yes; Brannan, yes; Douglass, yes.
3 yes.

The president declared the motion carried.

Other (VIII-G): There were no items of other business to be considered at this time.

Items for Discussion (IX): There were no items for discussion to be discussed at this time.

Executive Session (X): The Board considered entering into executive session at this time.

MOTION 13-072: Mrs. Brannan moved to enter into executive session at this time to discuss the appointment, employment, dismissal, discipline, promotion, demotion or compensation of employees.

Mr. Kessler seconded the motion.

On roll call, the members voted as follows: Brannan, yes; Douglass, yes; Kessler, yes.
3 yes.

The president declared the motion carried and the meeting entered into executive session at 7:36 p.m.

At this time, members of the Board remained in the media center to conduct executive session with Mr. O'Reilly and Mrs. Rizzo. The superintendent and Board discussed the status of principal interviews and discipline of employees. The Board resumed regular session at 8:29 p.m.

Adjournment (XI): President Douglass called for a motion to adjourn.

MOTION 13-073: Mrs. Brannan moved to adjourn.

Mr. Kessler seconded the motion.

On roll call, the members voted as follows: Kessler, yes; Brannan, yes; Douglass, yes.
3 yes.

The president declared the motion carried and the meeting adjourned at 8:29 p.m.

ATTEST: _____
President
Treasurer